


How to Program Your Buddy List - Snom D785

Each phone has several function keys (buttons) that allow you to program in the extensions you contact most frequently, your “Buddy List”. These keys allow you to make a call to a member of your buddy list by simply pushing the key assigned to that extension. In addition to ease of calling, the display next to the key shows the status of the buddy list extensions, for example if they are on the phone or set to DND. Since each individual has different daily contacts, you will be able to program your function keys to the extensions you use most.






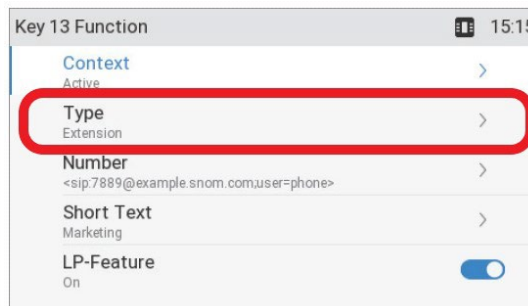
Figure 1 – Buddy List and Function Keys


Programming Buddy List via Desk Phone (Snom D785)

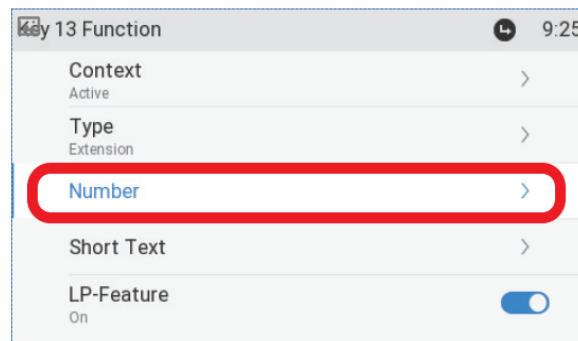
1. To program your buddy list via your Snom D785, begin by pressing the **Settings** key , then use the center button to select **Preferences**, then **Fkeys**.




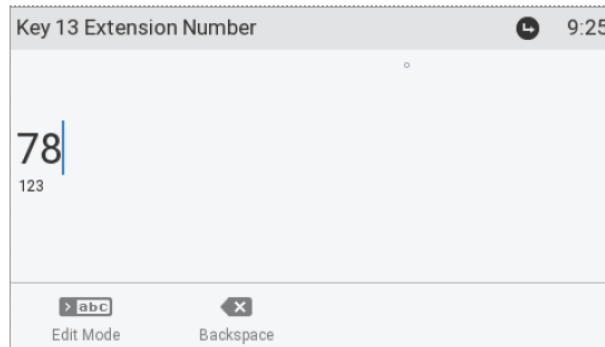
2. Select **Line Keys Page 1** by scrolling to the respective line keys page and pressing 
3. Select a key (labeled as **Line**) and press 
4. Select **Type** and press 




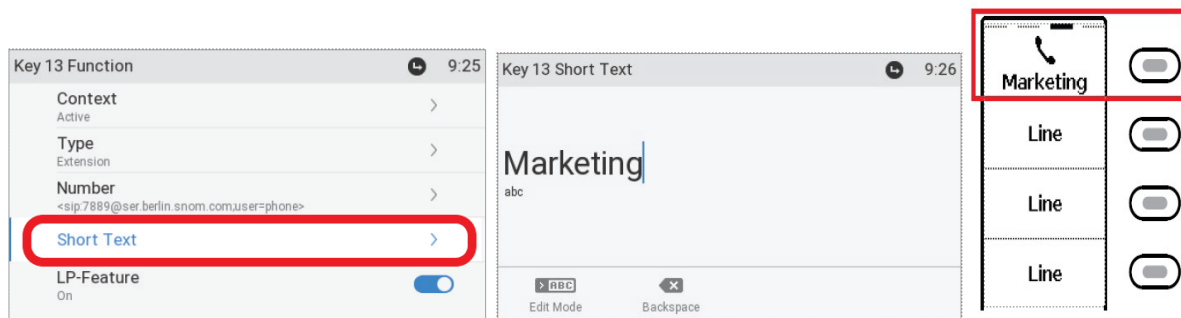
5. Select **Extension** and press . This adds a **Number** option – select **Number** and press 




6. Enter the extension number you wish to add to your buddy list and press .



7. The **Short Text** field is optional. Enter a name or other descriptive text and press . This is the data displayed on the key's label area on the phone's function key screen. If you leave the field blank, the number will be displayed in the key label area.



8. Press  to return to the idle screen. The top key can now be used to dial the extension by briefly pressing the key. The LED will also indicate the call status of the extension, i.e., idle, ringing, and in call.